



## TODDINGTON ST. GEORGE CHURCH OF ENGLAND SCHOOL

### SCHOOL ACCESSIBILITY PLAN      October 2015

Updated Oct'05/Jan'06/Oct'06/March'07/Oct'07/May'08/Oct 08/Oct.09/Oct 10/Oct 11, Oct 12,Mar 2014,Oct 2015

A joint staff / governor group considered the audit checklist provided by the LA and Academy to assess the current situation regarding access to the curriculum for all pupils. The checklist and accompanying information is very comprehensive and proved to be a good guide in producing this document.

In order to ensure that no area is overlooked, those aspects of the checklist that are already in place have been identified in the first part of the plan. Changes to the building or organisation have been identified and given a time scale in the second part of this plan. Costings and sources of funding have not been included at this stage, but provision has been made for figures to be added in the light of grant funding that may be made available in the coming financial year.

#### **School Ethos**

We believe that all children in the community should be able to attend their local school if the education it is able to provide meets their general needs.

Modifications should be made to eliminate physical barriers, issues of staff expertise and specific resource problems to allow children with disabilities or medical conditions access to the same curriculum as their peers, as long as the provision made for all other pupils is not affected in a detrimental way.

It is understood that there may be instances where a disability affecting a parent/carer rather than a child should be considered, to ensure access to school equal to that of other families.

All amendments to the accessibility plan will ensure the school complies with the schools' Equality plan, the DDA. And any new legislation as occurs

*(See also new legislation Lockdown Policy and Emergency Plan 2013-2014 and Access to site document for SEN section of website 2015).*

**The following provision is in place and will be regularly monitored;**

### **Curriculum**

- 1.1 Lessons are differentiated and monitored
- 1.2 Lessons use a range of format and groupings
- 1.3 All pupils are expected to take part in every subject in the curriculum  
*(but disability PE options will be offered as appropriate eg horse riding / swimming if games sessions not suitable)*
- 1.4 Additional support or time is allowed for according to pupils' needs
- 1.5 Specific programs are followed where specified and will be supported by relevant resources under the access initiative scheme e.g.
  - OT exercises in addition to or in place of class PE/Games
  - use of visualizer for VI pupils as advised
  - use of specific touch typing program for VI pupils
  - use of sound systems for HI pupils
  - use of technology to support any pupil with a disability and or statement as required by that statement / EHCP Plane.g. voice activated software, computer access, visualizer use, I pad or laptop access, audio equipment, touch typing ,sound field systems.
- 1.6 High expectations are maintained for all pupils, including those with a disability
- 1.7 Staff seek to remove barriers to learning for all pupils including those with a disability, through the use of precise IEP's and wide ranging staff discussions
- 1.8 No child is excluded from a school visit on accessibility grounds
- 1.9 Details of all visits are provided for parents well in advance of the day
- 1.10 Attitudes and behaviour of both staff and children are very positive and supportive of all equality issues
- 1.11 Open evenings and all parent meetings are conducted in a way that ensures access to parents

### **Physical Environment**

- 2.1 The route to the main school entrance is flat and unobstructed
- 2.2 Routes into the building are signed clearly.
- 2.3 Access to the site is not hampered by steps
- 2.4 Modifications have been made to classrooms to reduce background noise
- 2.5 Windows are fitted with blinds to reduce glare
- 2.6 Color schemes are, we believe, appropriate for pupils with visual impairment or ASD
- 2.7 Classrooms are evenly lit
- 2.8 Tables could be used by disabled pupils - range of sizes available
- 2.9 Play areas are accessible to disabled pupils (e.g. ramps, lighting, grab handles, play equipment) and will be painted/amended to ensure safety for visually impaired pupils (striped tape or bright painting of ramps, staging, sandboxes.)
- 2.10 Dining area is accessible to disabled pupils - hatch low enough
- 2.11 A range of dietary needs is catered for
- 2.12 The main door is wide enough for wheelchair access and entrance hall provides enough space for wheelchairs to be maneuvered
- 2.13 Handrails exist where there are ramped entrances
- 2.14 Exit routes are clearly signed and free from obstacles
- 2.15 All exit doors open outwards
- 2.16 There are no steps or other barriers to wheelchair access on the ground floor
- 2.17 All access routes are well lit

- 2.18 Pathways around the site are generally level and unobstructed
- 2.19 I W B are at a level that all children can access and relevant resources will support access e.g. small steps, ramps or individual tablets aligned to the IWB programs.
- 2.20 Range of furniture –seating ,angled desk top boards available as stated (EHCP) pupil needs direct. Ongoing advice from physio and OT as necessary.
- 2.21 Children with specific toileting needs or medical needs relating to SEN D needs medical care plans are accommodated for on site in toilets/medial room and dining room/private areas as necessary.
- 2.22 Staff trained for manual handling /medial care plan needs/relevant first aid and personal care as appropriate.

### **Written Information**

- 3.1 Information for parents is provided in simple language
- 3.2 Signing is provided in support of videos/DVD/IWB work or subtitles will be included
- 3.3 Information is provided in a way that is user friendly
- 3.4 White boards are used in classrooms but a variety of coloured pens are available for visual purposes
- 3.5 Facilities are available to produce written information in different formats
- 3.6 Staff are trained to use specific equipment for disabled pupils as required
- 3.7 I W B work will be bold or coloured as necessary to support a VI pupil or child with dyslexia (or any other need as identified on their statement). Use of technology (such as a tablet/l pad) to support I W B work will be provided.

## ACCESSIBILITY PLAN - JANUARY 2003/4-2012/13-13/14-14/15

(Annual review)

PROPOSAL	ACTIONS	TIMESCALE	COMMENTS
<b>1. CURRICULUM</b>			
Appropriate ICT provision/technological equipment for disabled pupils.	Laptop PC's, visualiser, tablets/l pads, voice activated software and other ICT equipment	As needed in statements.	As needed.
Appropriate training for teachers & SNAs.	Continue to ensure that those people working directly with a disabled pupil understand the nature of his/her difficulty, receive appropriate training and that adequate links develop with the child's therapy unit.  Regular updates to be sought by the school, especially as the child	As needed.	As needed.
SEND and DDA training for all staff.	Identify recommendations and ensure staff are fully aware of all implications.	March 2003	INSET day session complete. Further training as courses available. Staff training log checked annually and up to date for the needs of current Yr 1-4 pupils Needs of new children in school reviewed
Conduct governor review of bullying policy to ensure disabled pupils are covered.	Curriculum Committee to review policy.	March 2003	Checked and monitored via Behaviour log and HT report to Govenors.
Conduct governor review of H&S policy to include disabled pupils	Buildings Committee to review policy.	March 2003	Completed Summer 2011/12 and reviewed annually Back playground review for Sept 2014
Ensure specialist support from outside agencies (e.g. speech therapy) identified in Statements is in place	Review individual statements	Ongoing	School ensures this happens where support is available (see SEN files).

Ensure access to all parent meetings for disabled parents as well as pupils.	Include the necessary restrictions on the sites of meetings in Inclusion Policy.	March 2003	Access through front door (flat entrance) Staff will change location of meetings as required. Yr 4 fire door ramp to be added. Added 2008. Ramp to shed and Yr 4 huts replaced 2011. Handrail to back playground gate to be added Easter 2014
Record access requirements of disabled parents and pupils.	Amend the school Registration Form to request needs of all family members.	March 2003	Completed-reviewed annually. Grab handles to be added 2012.Handrail added 2012.Handrail to be added 2014 (see above).
Provision of accessible transport.	Information to be requested on new Registration Form. Alert LA to specific requirements at earliest opportunity.	As Needed	Completed and ongoing – checked termly. (See transport records)
Conduct governor review of current signposting of location of the school.	Governors to consider the implications of further advertising the location of the school site.	March 2003	Completed. Additional road markings 2005 as part of school travel plan. Signage for Toddington Childcare and entrance to added 08/09.New Academy signage 2012-2013. <a href="#">Review once new build completed 2015-16.</a>
Provide a parking bay for disabled drivers.	Buildings Committee to consider this as part of the renovation of playground and car park markings.	Decision to be made by March 2003. Prioritisation of work also to be decided March.	Completed Oct 2003 and re-marked 2008 and 2011.To be re marked summer 2014. <a href="#">Remark 2015</a>
Establish policy for ensuring classes containing disabled pupils are correctly sited.	To be included in the Inclusion Policy.	March 2003	Reviewed & organised according to needs. Annual review occurs.
Gather information regarding possible changes to sinks, seating etc. that may be required by a disabled pupil	Dependent on child's individual needs	As needed	As needed – reviewed at every annual review and outside agency meeting. Upgraded in 07 and 08 and 2011.Revised 2015.

Provide toilet and medical facilities for disabled pupils and adults.	Buildings Committee to ensure that new facilities are included in the planned library' extension. HT to source additional Access funding for this major <u>project.. To main building '13.</u>	August 2003	Completed Oct 2004. Improved 2007 and 2009 and 2011,12 and 13-14.
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## 2. PHYSICAL ENVIRONMENT

Accessible call system needed at main entrance.	<p>Fit new system at an appropriate height for wheelchair bound adults to reach. Provide a low level bell push to attract attention of office staff.</p> <p>Ensure that print only signs around the building are replaced with multi-sensory signs.</p> <p>Modify security monitoring to ensure office staff have visual contact with wheelchair bound adults and children.</p>	<p>September 2003</p> <p>As needed</p> <p>September 2004</p>	<p>Not considered necessary. Glass door – everyone visible to reception. Signage under review 2005. Completed 2007.Improved 2008/9.Access reviewed 2013-2014 and <a href="#">bell /hatch added at appropriate height.</a></p> <p>As needed. Bold signage for VI pupil as necessary.</p> <p>Reception area moved to immediately behind glass doors New security doors at front of school and <a href="#">revised receptionist arrangements 2013-2014.</a></p>
Extend the range of emergency alarms.	Building Committee to gather information and produce plans for the installation of a wider range of alarms throughout the school beginning with the Installation of visual alarms for the HI pupils.	April 2005	Alarm system now incorporates visual alarms for hearing impaired children May2008.Checked annually. <a href="#">Check alarms for new build plans 2015-2016 and test once occupied.</a>
Evacuation training for all staff	HT to approach Fire Service to arrange evacuation training for all staff, with particular emphasis	September 2003	Complete & regularly reviewed.–Fire Warden training completed 2007.Drill now also will include

	on actions to be taken with disabled pupils.		Toddington Childcare from 11/2008.  Fire warden training-two staff.  Fire log and lockdown and emergency procedures /evacuation in place. Updated CPD and training re Prevent strategy 2012 and 13-2014-15.
Extend wheelchair access to all classrooms	Ramps to be provided for the classrooms opening onto the field. Priority 1 to be a ramp to the classroom adjacent to the proposed disabled toilet. All external doors to be checked and ramp provision planned by the Building Committee. Concrete ramp to back fire doors to be added.	Begin October 2007	Gather quotes for portable ramp. Dee Curtis to visit supplier in Dunstable with Geoff Indge Autumn 2008.  Install ramp to back fire doors.-completed 08 and replaced 2010-11.Ensure new build has appropriate access 2015-2016.
Playground safety	Padded material around upright posts, Bright paint or tape on trees and uprights and also flatter surfaces eg stage ,sandboxes.  Shed to securely store Specialist trike for child with mobility needs.	Nursery play area completed and Reception area completed 2010-11	Year 1 area to be completed 2012 and shed to be added 2012.Review back playground with VI team summer 2013-14 and audit enacted.
Provision of tactile guides.	Building Committee to identify aspects of building use that may require tactile guides to support adults or children with visual impairment.		Tactile guides are not needed at present.

3. WRITTEN INFORMATION			
Provision of information in a range of formats and print.	<p>Governing body to identify different ways information about the school should be presented to ensure access by any parent with a disability.</p> <p>Seek advice from SICD Service.-review by VI team</p> <p>Make preparations providing school information in different ways.</p> <p>Ensure that the Registration Form is revised to provide parents with the opportunity to request their preferred format</p> <p>Consult individual parents in order to cater precisely to their needs.</p>	<p>In inclusion policy by March 2003</p> <p>February 2003</p> <p>March 2003</p> <p>As needed</p>	<p>Not currently needed – 2008-2014.Large print as needed for VI pupils/parents. Completed 2007 and reviewed by VI team 2010 on wards</p> <p>Not currently needed but sound boards now available.</p> <p>Completed 2008.</p> <p>Reviewed according to need annually.Completed 2007 – using text messages as well as printed versions of information/emails and larger font as necessary since 2012. Hearing needs catered for on site already.</p>
Ensure that staff is made aware of all changes to the presentation of information.	Staff training as needed to update everyone on all available facilities.	As needed	<p>Reviewed as needed according to requirements. Staff informed of above details re text etc. Updated 07 and again 2012/13.CPD re Prevent 2015-16.Needs of child with anacondraplasia identified 2015-16</p>

Completed by J Spencer

Date Oct 2015

Following

Building committee review Oct 2015

Next Review

Autumn 2016